

VCP Board of Directors Meeting

November 12, 2024

Attendance:

Present: Joseph, Monica, Kara

Virtual: John, Anna, Dwayne,

Staff: Ryan, Rahul, Tara, Luke

Mission Minute:

- WISH-TV In-person media re: RMFF grant
- Hosted TMT board meeting
- Fall Sports: Goal to increase # of students participating and staff volunteering: about 50% of staff have volunteered. Esports are wrapping their season and we have 1 student ranked.
- All sports have filled up except Soccer, we didn't have a soccer team this year.
- 30+ athletes with a 4.0 or higher GPA.
- JA JobSpark: 80+ 8th grade students attended the state's largest career fair for middle school students. Great exposure for students but also good recruitment for HS students and exposure with large employers in the state.
- Hispanic Heritage Month: HS students led activities, including dance, art and games, with 3-6 grade students.
- 12+ Internship partners offering new student experiences with certification potential; moved to seniors only. Home health care, NCCER, electricians and plumbing, podcasting, etc.
- Donuts with Dads event

Call to order:

- Approval for the consent agenda: Joseph moved; Kara second

Committee Reports:

Academic:

- K-2 strong results on recent benchmark assessments.
- 3-8 about 75% of grade levels are at 75% for math. Some concerns about ELA
- 9-12: it seems to be flipped; math is a challenge and ELA is a bit stronger.
- 94% of seniors have a college acceptance.

Development:

- No new updates

Finance:

- Budget amendment #1 for SY25 budget:
 - o Budget amendment (attached)
 - o Budget amendment narrative (attached)

- Also accounts for the shift in internal HVAC expenses.
- Despite this, increases our surplus overall to around \$100K
- Motion to approve budget amendment: Joseph; second: Kara; unanimous approval

Old Business:

- Strategic Planning for 2025-28
- Review the previous strategic plan to ground ourselves in the preparation for developing the 2025-28.
 - o Student Success and Achievement
 - o Brand identity and enrollment
 - o Employee Experience
 - o Community Engagement

Enter Executive Session:

- Joseph, moved; Kara second
- Expansion opportunity

Exit Executive Session: Moved, Joseph; second, Monica

Approving signed purchase agreement as drafted by legal: Unanimous approval

Approving creation of an adhoc committee chaired by Adam to manage expansion : Unanimous approval

Motion to adjourn: Joseph, second, Kara

FY25 Budget Narrative - Amendment #1

Budget Amendment Goals:

- Create positive net operating surplus greater than or equal to the approved May budget
- Align budget to reflect fall count day enrollment
- Attend to capital issues and building concerns from capital project planning
- \$8,000,000 in cash reserves by FY30

Overall Budget Summary ~ operating surplus and cash impact

- The budget amendment above creates an operating surplus of \$103,425.42
 - This is \$66,000 more than the approved 24-25 budget projected.
- Cash reserves from FY24 ended substantially higher than projected, allowing us to fund additional capital projects and still keep our projected cash reserves on track to exceed FY30 targets.
- Despite slightly reduced enrollment, this budget allows for consistent programming and staffing for the 24-25 school year.

CAPITAL PROJECT FORECASTING - VCP BOARD



Proposed Budget Amendment - Executive Summary

OPERATING BUDGET	Original (May '24)	Amendment #1 (Nov '24)	Change
Revenue	\$15,087,927	\$15,927,582	\$839,655

Key Changes

- Fall Count was 1,058 (down 4 students from 1,062)
- TMT Capacity Building Grant (+\$250,000)
- College Matters Grant (+\$348,000)
- Lilly Marion County Schools Grant (+\$50,000)
- Indy Summer Learning Labs (+\$600,000)

Proposed Budget Amendment - Executive Summary

OPERATING BUDGET	Original (May '24)	Amendment #1 (Nov '24)	Change
Expenses	\$15,050,297	\$15,824,157	\$773,860

Key Changes

- Payroll (+\$179,500)
 - Retained previous K-6 PAL as a consultant to help with new teacher/PAL onboarding and mentoring
 - Scaled up caliber of new hires in Operations to account for expansion efforts
- Payroll taxes and benefits (+\$51,000)
 - Increased retirement options for executive staff as part of recruitment and retention plan.
- Professional fees (+\$195,000)
 - Introduced network wide CT3 program, Unbounded, and executive coaching, and additional credentialing
 - Increased CCR programs including IGNITE, Bespoke, and Dual Credit/Dual Enrollment (as part of receiving College Matters grant)
- Student Activities (+\$216,000)
 - Increase in College Matters expenses (as part of receiving College Matters grant)

Proposed Budget Amendment - Executive Summary

OPERATING BUDGET	Original (May '24)	Amendment #1 (Nov '24)	Change
Revenue	\$15,087,927	\$15,927,582	\$839,655
Expenses	\$15,050,297	\$15,824,157	\$773,860
Operating Surplus	\$37,630	\$103,425	\$65,795

Operating surplus must be positive when approving a budget. The operating surplus includes depreciation (a set aside amount for replacing capital items). A positive operating surplus allows the school to complete improvements to the building.

Proposed Budget Amendment - Executive Summary

CAPITAL BUDGET	Original (May '24)	Amend #1 (Nov '24)	Change
Cash Balance at end of FY25	\$6,334,534	\$8,100,000	\$1,765,466
Depreciation	\$600,000	\$600,000	\$0
Capital Expenses	\$300,000	\$1,447,300	\$1,147,300
New Cash Balance	\$6,622,165	\$7,356,125	\$733,960

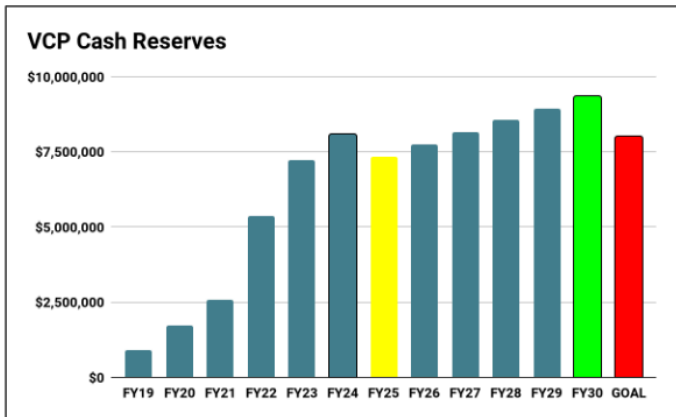
Key Changes

- Facility Upgrades (+\$50,000)
 - Accounts for additional plumbing needs throughout the facility.
- HVAC (+\$1,097,300)
 - Completes the remainder of the external HVAC project, and replaces all interior HVAC units, adds remote systems controls, includes 10-yr warranty and PM contract (approved at September board meeting).

Long-Term Cash Position (Cash on Hand)

FY24 budget planned for \$6.6 mil in cash reserves

- Actual from FY24 was \$8.1 mil
- Exceeded target as a result of large grant awards and tight fiscal management of capital projects.



With the additional cash reserves, we can accommodate almost \$1.5M in needed upgrades, and still maintain a cash reserve balance of \$7.3M at the end of FY25 - **approx. \$700K ahead of projections.**

Additional Notes:

- We are forecasting a Spring count of 1037 - this accounts for a 2% melt from fall to spring

Victory College Prep				
FY 25 BUDGET NOTES				
		FY25 Budget	AMEND #1	
Enrollment		FY25 FALL COUNT TARGET	FY25 ACTUAL FALL COUNT	Sprint Count Target
K	4	78	67	70
1	3	81	84	81
2	3	81	77	75
3	3	81	85	81
4	3	81	84	81
5	3	81	89	81
6	3	108	91	108
7	3	84	90	85
8	3	84	90	85
9	4	108	108	110
10	4	80	78	75
11	2	65	67	60
12	2	50	50	45
Total	40	1,062	1,058	1,037
				-2.0%
ADM		947	1,048	
Per Pupil Rate - Indiana Legislative Services Agency		\$8,651.00	\$8,765.00	\$114.00
Revenue - Recurring Formula Generated (based on enrollment)				
Per Pupil Revenue		\$9,089,305	\$9,181,338	\$92,033
Special Ed Revenue - State		\$276,984	\$276,984	\$0
CharSchool InnovGrant	1,400	\$1,486,800	\$1,481,200	-\$5,600
Federal Nutrition		\$650,000	\$650,000	\$0
IDEA Grant		\$200,611	\$200,611	\$0
Title I Revenue		\$903,075	\$903,075	\$0
Title II Revenue		\$75,000	\$89,859	\$14,859
Title III Revenue		\$14,136	\$14,136	\$0
Title IV Revenue		\$68,858	\$66,270	-\$2,588
High Ability Grant		\$23,603	\$23,603	\$0
APR Homeless		\$9,182	\$9,182	\$0
EIG		\$2,500	\$2,500	\$0
Medicaid		\$8,386	\$8,386	\$0
Teacher Appreciation Grant		\$39,825	\$39,675	-\$150
Textbook Reimbursement Grant		\$161,297	\$160,689	-\$608
Formative Assessment Grant		\$14,782	\$12,608	-\$2,174
CSA Grant		\$0	\$0	\$0
CTE Grant		\$260,000	\$260,000	\$0
Honors Grant		\$39,000	\$39,000	\$0
Early Literacy [I]		\$20,296	\$20,296	\$0
Total Formula Generated		\$13,343,638.80	\$13,439,410.90	\$95,772.10
Revenue - Recurring Application/Ask/Collection Required				
Security Grant (RG)		\$100,000	\$81,000	-\$19,000
State Summer School (LK)		\$80,000	\$80,000	\$0
Indy Summer Learning Labs (RG / TM)		\$400,000	\$600,000	\$200,000
Child Care Collections (PS)		\$100,000	\$120,000	\$20,000

Victory College Prep				
FY 25 BUDGET NOTES				
		<u>FY25 Budget</u>	<u>AMEND #1</u>	
Individual Donor Giving (AH)		\$40,000.00	\$20,000.00	-\$20,000.00
Corporate Donor Giving (AH)		\$60,000.00	\$30,000.00	-\$30,000.00
Trust Donor Giving (AH)		\$100,000.00	\$50,000.00	-\$50,000.00
Money Market Account (LK)		\$230,000.00	\$250,000.00	\$20,000.00
Total Recurring App		\$1,110,000.00	\$1,231,000.00	\$121,000.00
Revenue - One Time Funds				
Literacy Cadre (IDOE)		\$50,000.00	\$5,000.00	-\$45,000.00
Charter School Facility Grant	625	\$409,288.52	\$409,288.52	\$0.00
TMT Capacity Building		\$0.00	\$250,000.00	\$250,000.00
Lilly Marion County Schools Grant		\$0.00	\$50,000.00	\$50,000.00
College Matters Grant - Reversing Trend		\$0.00	\$347,883.00	\$347,883.00
College Matters Grant - Meeting Moment		\$75,000.00	\$75,000.00	\$0.00
Day Care Support Grant		\$100,000.00	\$100,000.00	\$0.00
CCR Grants (Ivy Tech, Employ Indy)		\$0.00	\$20,000.00	\$20,000.00
Total One-Time App		\$634,288.52	\$1,257,171.52	\$622,883.00
Total Revenue		\$15,087,927	\$15,927,582	\$839,655
Expenses		FY24 Bud. Amend 1	FY25 Draft	Change
<u>Payroll-Administrative</u>				
K - 6 Staff	52.0	\$3,000,000.00	\$3,040,000.00	\$40,000.00
7-12 Staff	42.0	\$2,550,000.00	\$2,590,000.00	\$40,000.00
CCR Staff	8.0	\$200,000.00	\$240,000.00	\$40,000.00
Operations	10.0	\$615,500.00	\$675,000.00	\$59,500.00
Network Team	5.0	\$630,000.00	\$630,000.00	\$0.00
K-6 ASP	na	\$30,000.00	\$30,000.00	\$0.00
7-12 ASP	na	\$30,000.00	\$30,000.00	\$0.00
Summer Staff	na	\$375,000.00	\$375,000.00	\$0.00
Total Payroll		\$7,430,500.00	\$7,610,000.00 [2]	\$179,500.00
Taxes & Benefits				
Payroll Taxes	7.5%	\$524,662.50	\$538,125.00	\$13,462.50
Health Benefits		\$975,000.00	\$975,000.00	\$0.00
Retirement expense	4.4%	\$326,942.00	\$364,840.00	\$37,898.00
Unemployment		\$10,000.00	\$10,000.00	\$0.00
<u>Bonuses / Retention</u>		\$350,000.00	\$350,000.00	\$0.00
<u>Stipends / Tcht Ldrship</u>		\$100,000.00	\$100,000.00	\$0.00
Workers Comp		\$10,000.00	\$10,000.00	\$0.00
Supplemental Benefits		\$80,000.00	\$80,000.00	\$0.00
Staff Recruitment		\$20,000.00	\$20,000.00	\$0.00
Total Taxes & Benefits		\$2,396,604.50	\$2,447,965.00	\$51,360.50
Professional Fees				
Legal		\$30,000.00	\$40,000.00	\$10,000.00
Authorizer Fee		\$65,000.00	\$65,000.00	\$0.00
TFA / ITF Service Fees	7	\$52,000.00	\$28,000.00	-\$24,000.00
CIES / Accounting / Audit		\$80,000.00	\$80,000.00	\$0.00
ADP / HRIS		\$56,000.00	\$56,000.00	\$0.00
Background Checks		\$5,000.00	\$5,000.00	\$0.00
Professional Development		\$30,000.00	\$225,000.00	\$195,000.00

Victory College Prep				
FY 25 BUDGET NOTES				
		FY25 Budget	AMEND #1	
Digital Learning Platforms / Assessments		\$200,000.00	\$300,000.00	\$100,000.00
Dual Credit / Dual Enrollment Tuition, Books, Fees		\$60,000.00	\$100,000.00	\$40,000.00
Special Education OT/PT/ST		\$10,000.00	\$10,000.00	\$0.00
Daily Transportation + After School/Summer School	18	\$1,168,620.00	\$1,168,620.00	\$0.00
WIRED, Technology Services & E-rate consultant		\$120,000.00	\$120,000.00	\$0.00
Powerschool, Enrollment & Powerschool Support		\$50,000.00	\$50,000.00	\$0.00
Total Professional Fees		\$1,926,620.00	\$2,247,620.00	\$321,000.00
Supplies				
SPED / EL Supplies		\$15,000.00	\$15,000.00	\$0.00
K-6 Supplies		\$40,000.00	\$40,000.00	\$0.00
7-12 Supplies		\$40,000.00	\$40,000.00	\$0.00
Pathways Supplies		\$24,000.00	\$30,000.00	\$6,000.00
Textbooks		\$60,000.00	\$60,000.00	\$0.00
Janitorial Supplies / Cleaning Contract		\$225,000.00	\$225,000.00	\$0.00
Daycare Supplies		\$4,000.00	\$4,000.00	\$0.00
Nurse Supplies		\$3,000.00	\$3,000.00	\$0.00
Ops Office Supplies		\$5,000.00	\$5,000.00	\$0.00
Network Office Supplies		\$5,000.00	\$5,000.00	\$0.00
K-6 ASP Supplies		\$3,000.00	\$3,000.00	\$0.00
7-12 ASP Supplies		\$3,000.00	\$3,000.00	\$0.00
Summer School Supplies		\$3,000.00	\$3,000.00	\$0.00
Summer Camp Supplies / Activities		\$20,000.00	\$20,000.00	\$0.00
Total Supplies		\$450,000.00	\$456,000.00	\$6,000.00
Development & Communications				
Student Recruitment and Retention		\$40,000.00	\$35,000.00	-\$5,000.00
Marketing & Communications		\$20,000.00	\$20,000.00	\$0.00
K - 12 Staff Culture Events & Service Awards		\$25,000.00	\$25,000.00	\$0.00
Student Scholarships		\$16,000.00	\$21,000.00	\$5,000.00
Total Development & Communications		\$101,000.00	\$101,000.00	\$0.00
Student Activities				
K - 6 Field Trips		\$20,000.00	\$20,000.00	\$0.00
7-12 Field Trips		\$20,000.00	\$20,000.00	\$0.00
K - 6 Internal Culture Events		\$15,000.00	\$15,000.00	\$0.00
7-12 Internal Culture Events		\$15,000.00	\$15,000.00	\$0.00
College Matters		\$0.00	\$216,000.00	\$216,000.00
Athletics		\$90,000.00	\$90,000.00	\$0.00
Senior Events/Prom		\$10,000.00	\$10,000.00	\$0.00
Internships		\$12,000.00	\$12,000.00	\$0.00
Activity Bus Costs		\$10,000.00	\$10,000.00	\$0.00
Total Student Activities		\$192,000.00	\$408,000.00	\$216,000.00
Occupancy				
Rent		\$859,572.00	\$859,572.00	\$0.00
Water/Sewage		\$20,000.00	\$20,000.00	\$0.00
Electricity		\$105,000.00	\$105,000.00	\$0.00

Victory College Prep				
FY 25 BUDGET NOTES				
		FY25 Budget	AMEND #1	
Gas		\$10,000.00	\$10,000.00	\$0.00
Repair & Maintenance + PM Contracts		\$220,000.00	\$220,000.00	\$0.00
Telecommunications / Connectivity		\$25,000.00	\$25,000.00	\$0.00
Snow Plow & Landscape		\$30,000.00	\$30,000.00	\$0.00
Waste Removal		\$10,000.00	\$10,000.00	\$0.00
Security		\$2,000.00	\$2,000.00	\$0.00
Total Occupancy		\$1,281,572.00	\$1,281,572.00	\$0.00
Food Program				
Food Prog. Expend.		\$500,000.00	\$500,000.00	\$0.00
Other Expenses				
Bank Charges / Misc		\$6,000.00	\$6,000.00	\$0.00
Board Consultant		\$8,000.00	\$8,000.00	\$0.00
Dues & Subscriptions		\$10,000.00	\$10,000.00	\$0.00
Insurance		\$75,000.00	\$75,000.00	\$0.00
Travel		\$3,000.00	\$3,000.00	\$0.00
Copying & Printing		\$50,000.00	\$50,000.00	\$0.00
Postage & Shipping		\$5,000.00	\$5,000.00	\$0.00
Technology Misc. Supplies		\$15,000.00	\$15,000.00	\$0.00
Total Other Expenses		\$172,000.00	\$172,000.00	\$0.00
Depreciation				
		\$600,000.00	\$600,000.00	\$0.00
Total Expenses		\$15,050,296.50	\$15,824,157.00	\$773,860.50
Operating Surplus/ (Deficit)		\$37,630.82	\$103,425.42	\$65,794.60
Capital Expenses				
Facility Upgrades		\$100,000.00	\$150,000.00	\$50,000.00
HVAC Repair / Replace		\$0.00	\$1,097,300.00	\$1,097,300.00
Kitchen Equipment		\$0.00	\$0.00	\$0.00
Furniture		\$100,000.00	\$100,000.00	\$0.00
Technology		\$100,000.00	\$100,000.00	\$0.00
Property		\$0.00	\$0.00	\$0.00
Total Capital Expenses		\$300,000.00	\$1,447,300.00	\$1,147,300.00
Change in Cash				
Depreciation		\$600,000.00	\$600,000.00	\$59,185.40
Change in Cash		\$337,630.82	-\$743,874.58	-\$1,081,505.40
Cash Reserves at Start of Budget Cycle		\$6,334,534.28	\$8,100,000.00	\$1,765,465.72
New Cash Reserve Balance		\$6,622,165.10	\$7,356,125.42	\$733,960.32
		\$287,630.82	-\$743,874.58	
1 Day Cash on Hand		\$41,233.69	\$43,353.85	
DCOH of Cash Reserves		160.60	169.68	
45 days cash on hand		\$1,855,516.01	\$1,950,923.47	
60 days cash on hand		\$2,474,021.34	\$2,601,231.29	
90 days cash on hand		\$3,711,032.01	\$3,901,846.93	