

1. Opening Items

a. Record Attendance and Guests

Directors Present

A. Collins (remote), R. Francis (remote), J. Marshall (remote), M. Brown-Carter (remote), E. Burdix (remote), J. Myers (remote), S. Young (remote)

Directors Absent

M. Craft

Guests Present

Ryan Gall, Mike Lipphardt, A. Hayenga, K. Masterson

b. Call the Meeting to Order

A. Collins called a meeting of the board of directors of Victory College Prep to order on Tuesday December 14, 2021 @ 5:37pm

c. Approve Minutes

i. October 26, 2021 minutes

M. Brown-Carter made a motion to approve minutes from the VCP October 2021 Board Meeting, seconded by J. Marshall. Unanimous

2. Mission Minute

Ryan Gall and the VCP Board celebrated and thanked Mike Lipphardt, Chief of Staff, for his service over the past 8 years as he transitions out of his role by Jan. 7th.

3. Operations & Finance Director Report

Current PowerSchool enrollment count for the 2021-2022 school year stands at 925 (K6-519; CPA-406). This represents 100.7% of enrollment. Spring Count Day will occur on February 4th. Our budget assumes a 98% enrollment variance and we are on-track to meet this metric again this year.

Mike and Ryan have begun a handoff process of finances and budgeting with the goal of ensuring an ESSER 3 and budget proposal being made available to the Finance Committee and VCP Board beginning with the February meeting.

16 classrooms have been selected to receive new Promethean Board displays over Winter Break. Coordination between staff and the vendor has been communicated.

a. Review of FY21 Audit

The FY21 fiscal audit has been finalized with Donovan CPA. VCP ended with only one finding from the SBOA in regard to small accounting errors as a result of the sale of the Franklin Rd. facility.

4. Executive Director Report

VCP hosted a mobile on-site vaccination clinic to administer flu and COVID booster shots for all staff members. In addition, we are offering up to \$200 in incentives for staff members who have flu and booster shot information filed with the school.

We have made two hires at the network level:

Special Projects Coordinator - will be assisting in alumni outreach (covering for a maternity leave), operations support, and additional internship development. This is an external hire and will be serving in a full-time, temporary capacity.

Director of Talent Management - is filling the position that has been vacant since mid-October. This is an internal hire and will begin working on smaller projects until the role is assumed full-time in early April.

5. Committee Reports

a. Diversity, Equity, and Inclusiveness

The committee met to discuss the TMT Equity Cohort and reveal strategies for how the results and outcomes of this study will be shared with the broader VCP community and staff.

A. Collins motioned a resolution in support of VCP pursuing its DEI focus and participation in the TMT Equity Cohort. S. Young seconds. Unanimous.

i. Review of TMT (6 month) Equity Cohort

J. Myers and R. Gall shared a presentation of the Beloved Community Indianapolis Equity Cohort for which VCP has applied to participate in beginning in January.

R. Francis has volunteered to serve on all cohort dates to share findings with the VCP Board.

b. Finance

The committee met to discuss the FY21 audit results, financial summary, roof repair proposal, and AP Report.

i. Approval of AP Report

Schedule of Bills for December. A. Collins motions to approve. S. Young seconds. Unanimous.

ii. Roof Repair Proposal

The Finance Committee met to review the roofing replacement proposal submitted by Quality Roofing Services. The committee approved the quote and advised moving forward.

c. Academics

The committee met to review the Year 3 OEI Core Question 4 report. The committee also reviewed current staffing vacancies, principal reports, and the growing teacher salary gap between IPS and VCP.

i. Review of OEI Core Question 4 Report

A draft version of the OEI Core Question 4 has been made available to the VCP Board to review. VCP was rated as a "meets" or "exceeds" standard in 9/10 indicators.

d. Development

The committee did not meet this month.

e. Governance

The committee did not meet this month.

6. Old & New Business

a. Addition of New Board Member, Kara Masterson

Kara Masterson was introduced to the Board and her resume, credentials, and interest in the Board were reviewed. Ryan and Adam have previously met with Kara and endorse her joining the VCP Board of Directors.

A. Collins motions to approve Kara Masterson as a member of the Board. J. Myers seconds. Unanimous.

b. RP2: Board Member Roles and Responsibilities

M. Craft was not available this month to present on this outcome from the VCP Board meeting due to a last-minute emergency. She will present next month.

c. RP3: Acquiring Resources for the School

R. Francis reviewed key metrics of success and calendared next steps to ensure the success of this Board outcome.

7. Adjourn Meeting

a. Review Action Steps and Commitments

b. Confirm Next Meeting (Tues, 01.25)

i. Confirm Meeting Type (in-person) and Check In-Person Att

c. Move to Adjourn

There being no more business to discuss, the VCP Board voted to adjourn on 7:04pm.

A. Collins moves to adjourn, S. Young seconds. Unanimous