

## **1. Opening Items**

### **a. Record Attendance and Guests**

#### **Directors Present**

A. Collins (remote), R. Francis (remote), J. Marshall (remote), S. Young (remote), M. Brown-Carter (remote), M. Craft (remote), E. Burdix (remote), J. Myers (remote)

#### **Directors Absent**

None

#### **Guests Present**

Ryan Gall, Mike Lipphardt, A. Hayenga, A. Teater (OEI)

### **b. Call the Meeting to Order**

A. Collins called a meeting of the board of directors of Victory College Prep to order on Tuesday October 26, 2021 @ 5:35pm

### **c. Approve Minutes**

J. Myers made a motion to approve minutes from the VCP September 2021 Board Meeting, seconded by S. Young. Unanimous

## **2. Mission Minute**

### **a. Early Ivy Overview and Semester 1 Results**

Early Ivy Program is a partnership between VCP and Ivy Tech wherein 14 students take classes directly on Ivy Tech's campus.

This year, VCP achieved the best-ever Q1 results as 100% of seniors enrolled earned college credit with 85% earning an A or B grade.

## **3. Operations & Finance Director Report**

Fall Count Day formally closed with an ADM of 950 students which is 5% over our originally budgeted enrollment. A budget amendment reflecting new revenues and expenses as a result of this increase has been sent to the Finance Committee for review.

Applied and received a competitive grant—the Emergency Connectivity Fund—that awarded us with over \$75,000 worth of new Chromebooks and iPads to support eLearning initiatives. These items are in the process of being ordered and distributed to classrooms by the end of the semester.

The FY21 fiscal audit is ongoing with Donovan CPA. Upon submission to the SBOA, the entity advised that Donovan had to submit additional testing beyond what was originally requested—all this information has been furnished to Donovan and is expected to be resolved and resubmitted in the next week.

VCP has only heard of one finding to-date from the SBOA in regard to minor accounting fund errors that occurred as a result of the sale of the Franklin Rd. facility.

#### **4. Executive Director Report**

Lavinia Group visited this month as part of our ongoing consulting of our reading program. We received praise on the effectiveness of implementation for quarter 1 and have reached effective implementation for our guided reading model. Support will now shift focus to center on Close Reading.

There are currently 0 open positions for the academic programs (first time this year). However, we are continuing to recruit and cultivate quality candidates to build a talent pipeline. Our recently hired Director of Talent Management resigned in mid-October: we are actively seeking candidates for her replacement.

All SWOT sessions are now complete for strategic planning and analysis of trends and themes is being conducted by the consultant. On 10/29, we will review themes from the SWOTs and begin planning the direction for strategy mapping.

#### **5. Committee Reports**

##### **a. Diversity, Equity, and Inclusiveness**

The committee is exploring joining The Mind Trust's diversity and equity cohort for this upcoming January. We expect to get more information later this month as to whether we will pursue joining this cohort.

The committee will meet this upcoming week to review The Mind Trust diversity toolkit and set priorities and initiatives for the rest of the semester.

## **b. Finance**

The committee met this month to review ESSER spending updates and to track our current progress in drawdown of this second allocation of funds. The committee also reviewed the Budget Amendment that included new revenues and expenditures as a result of increased enrollment and new grants that had been received. The committee recommended approving the budget amendment.

## **i. Approval of AP Report**

Schedule of bills for October. A. Collins motions to approve. S. Young seconds. Unanimous.

## **c. Academics**

The committee met this month to review the monthly Principal reports and programmatic updates.

The focus of the meeting this month was on Q1 data and personnel review. Staff members have been tiered to offer additional supports to ensure semester-wide goals are met.

Attendance continues to be strong at 90+%, but has fallen short of the goal we have set internally at 95%.

A finalized rollup of data will be presented in January once all semester data has been synthesized.

## **d. Development**

The committee met this month to review status update of Semester 2 internship placement and recruitment--the school needs roughly 100 intern placements to support 100% of junior and senior students.

The committee also reviewed our new communication and newsletter initiatives that will be going out both internally and externally bi-weekly to share the upcoming event calendar and streamline staff engagement in operations. This initiative will streamline communication to avoid "one off" emails and knowledge sharing.

## **e. Governance**

The committee did not meet this month.

# **6. Old & New Business**

## **a. Review notes and commitments resolved from the 9.19 board retreat**

The four main priorities out of the Board Retreat were: Supporting School Priorities (Ezra), Board Member Expectations and Responsibilities (Molly), Acquiring Resources (Rico), and Building a Pipeline of Talent (Pending). We hope to continue this work into the next month as we build out our strategic vision and long-term plan.

**b. FY22 Budget Amendment # 1**

M. Lipphardt presented the Fall Budget Amendment as a result of new revenue and expenditures that had occurred over the summer and through Fall Count Day.

S. Young motions to approve the Budget Amendment. J. Myers seconds. Unanimous.

**7. Adjourn Meeting**

**a. Review Action Steps and Commitments**

**b. Confirm Next Meeting (Tues, 12.14)**

**c. Move to Adjourn**

There being no more business to discuss, the VCP Board voted to adjourn on 6:27pm.

A. Collins moves to adjourn, M. Brown-Carter seconds. Unanimous

**8. Executive Session**

**a. IC 5-14-1.5-6.1(b)(2)(b)**