

1. Opening Items

a. Record Attendance and Guests

Directors Present

A. Collins (remote), R. Francis (remote), J. Marshall (remote), S. Young (remote), M. Brown-Carter (remote), M. Craft (remote), J. Myers (remote), R. Sandlin (remote)

Directors Absent

E. Burdix, T. Kendrick

Guests Present

Ryan Gall, Mike Lipphardt, A. Hayenga

b. Call the Meeting to Order

A. Collins called a meeting of the board of directors of Victory College Prep to order on Tuesday September 28, 2021 @ 5:32pm

c. Approve Minutes

S. Young made a motion to approve minutes from the VCP August 2021 Board Meeting, seconded by M. Brown-Carter. Unanimous

2. Mission Minute

College Go Week occurred last week for all student grades 7-12. Students attended virtual presentations from local colleges, earned college gear, listened to their teacher's authentic college experience, and applied to over 135 colleges at no cost.

3. Operations & Finance Director Report

Fall Count Day occurred on Sept 17th and we expect to ADM at 954 students. This would represent a 6% increase on our original budget forecast. Fall ADM also impacts Charter Innovation Grant funds. Once finalized, a Strategic Budget Amendment/Review will be submitted to the Finance Committee and VCP Board.

The FY21 fiscal audit is ongoing with Donovan CPA. Currently there are no major outstanding issues and latest check-in still has the audit on track to be submitted/approved by October.

Received approval of FY22 Secured School Safety Grant in the amount of \$100K. This is a yearly competitive grant that we have received for the past three years—it will be reflected in our October strategic budget amendment.

Submitted a draw-down of Title 1, ESSER 2, and Part B grants that have occurred since the start of the fiscal year. We remain on track to spend all ESSER 2 dollars by the end of this fiscal year in alignment with the Board approved budget plan.

4. Executive Director Report

IDOH (Indiana Department of Health) has adjusted quarantine guidance for close contacts of a confirmed case during the school day. Beginning in September, anyone who is a close contact of a confirmed case will not be required to quarantine

Lavinia Group (VCP's reading consultants for grades K - 8) visited:

- o 9/8 & 9/9 - focused on guided reading interventions and refining the school's systems for guided reading
- o 9/20 - conducted virtual 1:1 coaching with guided reading teachers as a follow-up from 9/9
- o 10/5 & 10/6 - will return to analyze quarter 1 data and to build an improvement plan for quarter 2

Instruction Partners (VCP's math consultants for grades 3 - 12) visited:

- o 9/21 - 9/21 - to conduct a beginning of year walk-thru and to set a baseline for coaching and support.
- o Ongoing coaching will now occur with both assistant principals for math focused on meeting goals from the initial visit.

5. Committee Reports

a. Diversity, Equity, and Inclusiveness

The committee did not meet this month.

b. Finance

The committee met to discuss financial metrics and review the September AP. Financial metrics for this month appear skewed as a result of higher spending that will be drawn down and reflected in October.

The committee discussed building a strategic budget amendment given the positive budget variance as a result of Fall Count Day. The committee will review addition funds and experiences and recommend strategic uses for this variance in October.

i. Approval of AP Report

Schedule of bills for September S. Young motions to approve. E. Burdix seconds.

Unanimous.

c. Academics

The committee met to review Principal Reports and review academic data for the past month. The focus for the new quarter will be on attendance and mastery of objectives as it relates to state assessment.

d. Development

The committee met this month to discuss the internship program and ongoing supports. VCP was formally able to secure 22 different placements for 100% of its senior class--Oct 1st will be the launch date of the program.

The committee also discussed upcoming events for the Board to "plug in" including: Oct. 27th Monster Mash and Oct. 29th Haunted Homecoming

e. Governance

The committee met to discuss Exec. Leader compensation and will discuss their findings in closed session.

The committee also engaged CCH&A (law firm) to discuss changes for Board policies and bylaw amendments.

6. Old & New Business

a. Review notes and commitments resolved from the 9.19 board retreat

The Board reviewed notes and was tasked with assigning individuals to head various initiatives that came out of Strategic Planning.

7. Adjourn Meeting

a. Review Action Steps and Commitments

b. Confirm Next Meeting (Tues, 10.26)

The Board will meet for its October Board meeting on Oct. 26th at 5:30pm. This meeting will remain virtual.

c. Move to Adjourn

A. Collins moves to adjourn, M. Brown-Carter seconds. Unanimous

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:20pm

8. Executive Session

a. IC 5-14-1.5-6.1(b)(2)(b)

R. Sandlin motioned to move into Executive Session. M. Craft seconds. Unanimous.