

## **1. Opening Items**

### **a. Record Attendance and Guests**

#### **Directors Present**

A. Collins (remote), R. Sandlin (remote), J. Marshall (remote), M. Brown-Carter (remote), M. Craft (remote), E. Burdix (remote), S.

#### **Directors Absent**

T. Kendrick, J. Myers, S. Young

#### **Guests Present**

Ryan Gall, Mike Lipphardt, A. Hayenga

### **b. Call the Meeting to Order**

A. Collins called a meeting of the board of directors of Victory College Prep to order on Tuesday August, 2021 @ 5:45pm

### **c. Approve Minutes**

E. Burdix made a motion to approve minutes from the VCP July 2021 Board Meeting, seconded by M. Craft.  
Unanimous

## **2. Mission Minute**

### **a. Advisory Re-structure Overview**

A. Hayenga provided the VCP Board a brief presentation of 7-12th grade advisory program as a spotlight of how ESSER dollars were being spent and how new processes were benefitting the school.

## **3. Operations & Finance Director Report**

Current PowerSchool enrollment count for the 2021-2022 school year stands at 988 (K6-552; CPA-436). This represents 107.5% of enrollment.

We are no longer accepting enrollment at the following grade levels via Enroll Indy: K, 2nd, 5-12th

The FY21 fiscal audit began as scheduled with Donovan CPA on August 16th. All documentation was sent to Donovan on-time and the school is pending any new requests to ensure a smooth conclusion. Goal is to have audit completed mid-October.

1820 Sloan Ave continues to undergo its major landscaping project with the goal of being 100% completed by mid-September. This includes removal of all trees and debris on the property. Seeking general contractors to tour the property and provide us with quotes on modifying the space to fit our long-term needs.

#### **4. Executive Director Report**

On September 2nd, we will complete our first leadership stepback with all academic leaders (thanks to Marcie for securing a conference room for the team). At the retreat, we will review progress towards network goals and set strategic initiative and goals to complete prior to the end of the first quarter.

As guidance around COVID and “breakthrough” cases occur, we have amended our PTO policy for staff members who contract COVID. VCP will now provide additional PTO to vaccinated staff members who have to quarantine because they have contracted COVID.

Consultants from Lavinia group were at the school on August 24th and 25th. They will visit the school 24 more times this year to provide support on our implementation of their close and guided reading curriculums for grades K – 8. As a result of our partnership, we anticipate increasing ELA scores on ILEARN by 15% in each grade level.

#### **5. Committee Reports**

##### **a. Diversity, Equity, and Inclusiveness**

Committee did not meet this month.

##### **b. Finance**

Committee discussed presenting Budgets vs. Actuals in a more strategic way on a quarterly basis. Expected to present first "budget variance" report in this way after Fall Count Day in October.

The committee also reviewed the new Internal Controls guide, specifically focused on capitalization policy. E. Burdix motions to adopt the new policy. R. Sandlin seconds. Unanimous.

##### **i. Approval of AP Report**

Schedule of Bills for August

M. Brown-Carter motions to approve. M. Craft seconds. Unanimous.

### **c. Academics**

Committee discussed Lavinia consulting who will visit the school 24 more times this year to provide support on our implementation of their close and guided reading curriculums for grades K – 8.

Additionally, the committee spent time discussing the impact of COVID-19 on instructional outcomes and potential contingency planning for any pivot to virtual or hybrid learning.

### **d. Development**

Committee did not meet this month. The committee continues to seek internship partnerships to support the FIRE Program.

### **e. Governance**

Committee did not meet this month.

## **6. Old & New Business**

### **a. Addition of Rico Francis to the board**

A. Collins motions to approve Rico Francis as a VCP Board Member. R. Sandlin seconds. Unanimous.

### **b. Board Retreat (Sun, 9/19) - agenda preview and pre-work**

R. Gall previewed the agenda for the upcoming VCP Board Retreat that will be hosted at the school on Sept. 19th.

## **7. Adjourn Meeting**

### **a. Move to Adjourn**

A. Collins moves to adjourn, M. Brown-Carter seconds. Unanimous.

There being no further business to be transacted, and upon motion duly made, seconded and approved, the meeting was adjourned at 6:50pm