



March 24, 2020

Dear Parents and Guardians:

Thank you for your support over the past few weeks as we have adjusted to our new eLearning schedules and assignments. It has been exciting to see teachers reach out to students through video lessons, emails, Schoology, and even Zoom conferencing. While there is not a substitute for in-person learning, we will continue to adjust and make the most of the next few months.

Over the past week, the governor has extended our closure and has issued a “stay home” mandate. To be compliant with this order and to provide a clear direction for our students and families, Victory College Prep has made the decision to provide **eLearning for the remainder of this school year**, meaning that students will not be returning to the school building for the rest of this school year (unless there is a dramatic change in the public health climate). Specifics on eLearning and student support can be found below:

Wednesday, March 25th – Friday, March 27th

- The school building will be closed to follow the state-wide “stay home” order
- Meal service will be suspended until Monday, April 6th
- Evening tutoring support is available using the tutor names and numbers found on our website
- eLearning assignments are due by Noon on Friday, March 27th

Monday, March 30th – Friday, April 3rd

- The school building will be closed for Spring Break
- Meal service and eLearning activities will be suspended for this week for Spring Break

Monday, April 6th – Friday, May 22nd

E-Learning Assignments

1. **Assignments** will all be posted each Tuesday to the eLearning folder on the school website or can be accessed through Schoology (for grades 7 – 12). Students will have one week to complete all assignments.
2. Throughout the week, teachers will provide video lessons, video conferences, and feedback on assignments to **support** students. Specifics for each grade level can be found in an overview letter from teachers in the eLearning folder.
3. **Grading** will differ based on program (K-6 or CPA). However, eLearning assignments will be used to determine fourth quarter grades, grade point averages, and to determine whether or not students earn high school credits. Promotion, retention and graduation decisions will all be communicated by your child’s teacher or directly by a school administrator. Please see specifics in the teacher overview letters.
4. eLearning can be accessed here: <http://bit.ly/VCPeLearning>



Family Communication and Additional Support

1. Parents are encouraged to visit our school website weekly, www.victorycollegeprep.org, to find updates and ongoing communication, in addition to weekly eLearning assignments.
2. Families should expect a minimum of one phone call home per week from their student's teacher or advisor to check on progress and eLearning grades.
3. Every Monday, principals will post a weekly video update with school messages, shout outs, and announcements.
4. Evening phone support will continue to occur daily from 4pm to 8pm. Please see our website for tutor names and phone numbers.

Building Access and Meal Service

1. The building will be open on Mondays from 11am – 1pm with a very limited staff to assist with meal service.
2. On Mondays, families will be able to pick up five breakfasts and five lunches for each student in their household for the week. Meals will be provided until our supply is exhausted each week.
3. Access to lockers and classrooms will not be able to provided until later in the summer. Please expect upcoming communication regarding this access once our health climate improves.

Seniors (class of 2020)

1. All seniors will be contacted individually to review graduation plans, expectations, and necessary steps to earn their diploma.
2. At this time, commencement has been cancelled, but may be rescheduled if the health climate drastically changes. When seniors are contacted individually to review graduation plans, a plan to distribute diplomas will also be discussed.

End-of-the-School Year

1. eLearning will conclude on Friday, May 15th. All students will be expected to complete all assignments and teachers will finalize grades on this day.
2. Parents will be contacted by teachers to conduct 4th quarter virtual conferences during the week of May 18th. All conferences should be complete by May 22nd. During the 4th quarter conference, parents should expect to review the report card, discuss goals and needs for the upcoming school year, and review a plan to visit the school once it is safe to re-open.

We thank you again for making the best of this situation and for working with us to make this the best possible experience for our students. If you have any questions or need any additional support, please use the “Contact Us” options on the website, the evening phone support, or contact your child's teacher or advisor.

Our Best,

Victory College Prep Leadership Team